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DEPARTMENT OF AGRICULTURE

405 South 21st Street Sparks, Nevada 89431-5557 Telephone (775) 353-3601 Fax (775) 353-3661 Website: http://www.agri.nv.gov

January 13, 2017

Certified Mail #: 7005 0390 0002 3297 8553

Todd Hess, Superintendent Storey County School District P.O. Box C Virginia City, NV 89440

Re: NSLP Storey County Corrective Actions Follow Up Letter 12/14/16

Dear Mr. Hess,

Thank you for completing and implementing the corrective action plan that resulted from the Administrative Review of the National School Lunch Program (NSLP) and School Breakfast Program (SBP) in the Storey County School District on October 5, 2016.

The corrective action plan has been approved and the Administrative Review is now closed.

Thank you again for your continued efforts to provide nutritious meals to the youth in the Storey County School District.

Sincerely,

Brittany Mally, RD, LD, Quality Assurance Specialist, NV Department of Agriculture, Food and Nutrition Division Storey County School District January 13, 2017 Page 2

Cc: Anne Simons, Food Service Manager

Patti Lamb, Fiscal Contact

Camille Stegman, Principal Hillside Elementary

Catrina Peters, School Nutrition Services Manager, NV Dept. of Agriculture, Food

and Nutrition Division

Rose Wolterbeek, School Nutrition Services Specialist, NV Dept. of Agriculture, Food

and Nutrition Division

Directions

- 1. Date: enter the current date
- **2.** Certified Mail #: This is the 20 digit number from the certified mail sticker as noted below.



3. Enter Designated Official Name- this is found on the phone directory sheet for SFAs/RCCIs. Example from the phone directory: Richard Jiminez (DO)

Westcare Nevada, Inc. 900 Grier Drive Las Vegas, NV 89119 Mailing-PO Box 94738 Las Vegas, NV 89193-4738

Richard Jimenez (DO) (Sr. Vice President) richard.jimenez@westcare.com (702) 385-2090 Fax: (702) 448-8100

- **4.** Enter SFA Name- this is the school district, facility name, or site name for the location being reviewed. This can also be found on the Phone Directory sheet for RCCIs and SFAs.
- **5.** Enter SFA Address: This is address from the phone directory sheet.
- 6. Enter City State Info: this is from the phone directory sheet.
- **7.** Dear Designated Official Name: enter (Mr./ Ms.) plus their last name.
- **8.** Insert School District: this is the name of the sfa or rcci that is being reviewed

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- **9.** Remove the programs that were not part of the review. For example if you only reviewed lunch, remove all programs except for the National School Lunch Program.
- **10.** SFA Facility Name: Enter the name from the phone directory sheet.
- **11.** Enter the time frame the Administrative Review occurred in. For example, from March 3, 2016 until March 6, 2016.